



CITY PARK RESERVATION FORM

WESTVIEW PARK - FUNDERBURG PARK - SANDS DRIVE PARK

Today's Date: _____ Date of your Event: _____

Name of Organization or Individual: _____

Beginning Time of Event: _____ Ending Time of Event: _____

How many people attending event: _____

Please note if 50 people or more are attending this event, it must be approved by the City of Monticello City Council. _____ (PLEASE INITIAL)

Which park are you reserving: (circle one) Westview Park Funderburg Park Sands Drive Park?

Is this a Community Event where the general public is invited: (circle one) Yes No

Contact Person: _____

Telephone Number: _____

Email Address: _____

Describe what you or your organization will be using the park for:

I have read and been given a copy of the rules for the use of the city parks in Monticello

Signed: _____ Date: _____

For Community Events

___ Vendors will be on site

___ Food will be for sale

___ Children's Activities will be on site

Reservation Form is to be submitted to:

City of Monticello
PO Box 269
123 West Washington Street
Monticello, Georgia 31064
706-468-6062

City Council Approval Date: _____

Sheriff Department Contact and Date Approved:

Insurance Verification: _____

Food/Vendor Permit (s) Issued: _____

City Clerk Signature: _____

Request Approved: Yes ___ No ___

Request Denied and Comment Regarding Denial:

