

MONTICELLO CITY COUNCIL
REGULAR MEETING
May 12, 2020
MINUTES
6:00 P.M.

Members Present – Mayor Pro Tem Gail Harrell, Councilmembers David Wease, and Cynthia Miller were present. Mayor Bryan Standifer, Councilmembers Jennifer Murphy, and Larry Thurman were not present. County Commission Manager, Mike Benton attended.

Staff Present – City Manager, Tim Young, and City Clerk, Karen Pennamon

Media Present – Susan Jacobs - The Monticello News

Citizens Present – N/A

Called Session - Mayor Pro Tem Harrell called the meeting to order. Councilmember Wease offered the invocation. City Clerk Karen Pennamon called the roll.

Agenda Approval – Motion by Councilmember Wease to remove agenda items #11 - Park Reservation and #16 - Executive Session.

Motion by Councilmember Miller to approve the agenda with changes, seconded by Councilmember Wease. All approved.

Citizen Comments – N/A

D.D.A. – Judy Hunsucker – Chairman – Discussed board appointments with City Council. Board member Adam McGinnis’s term expired on April 30, 2020, and their Secretary/Treasurer Kim McMichael is resigning at the end of June. She recommends that the City Council appoint Jason Parr and Dayana Barragan to fill these positions. The Downtown Development Authority will be recruiting for a part-time director. Councilmember Miller recommended tabling this item and schedule a called meeting on May 14, 2020. Motion by Councilmember Wease to table this item and schedule a called meeting on May 14, 2020, seconded by Councilmember Miller. All in favor.

Parking on the Square – Gail Harrell - Mayor Pro Tem Harrell discussed parking signs on the square. Councilmember Wease commented that they need to check on the Department of Transportation regulations for signs. City Manager, Tim Young will contact D.O.T.

Board Appointments – City Council discussed governing board appointments. The 911 Authority Board has a City vacancy. Adam McGinnis will be removed from the board and Kim McMichael will remain until the end of June.

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Alcohol to Go Sales – City Manager, Tim Young stated that due to the COVID-19 pandemic, on March 24, 2020, the Georgia Department of Revenue allowed alcohol to go sales to restaurants. The City of Monticello’s local ordinance does not allow alcohol to go sales. Two local businesses would benefit from these sales. Councilmember Wease made a motion for approval to accept the Georgia Department of Revenue’s guidelines for alcohol to go sales during the COVID-19 pandemic, seconded by Councilmember Miller. All in Favor.

Electric Account Credits Outside City – City Manager, Tim Young – The \$200 electric account credits were applied to residents living in the City. There are forty-four residents that live outside the City but utilize City services. These residents did not receive the \$200 electric credit. The cost to apply this credit to these residents is \$8,800.00. Motion by Councilmember Miller for approval to issue the \$200 credit to the forty-four residents outside the City limit, seconded by Councilmember Wease. All in favor.

Janitorial Services Contract – City Clerk, Karen Pennamon informed the Council that the janitorial services contract has expired. Motion by Councilmember Wease to advertise for bids for the janitorial services contract, seconded by Councilmember Miller. All in favor

City Manager Items

- a. COVID-19 Office – The front office has been closed to the public due to COVID-19. Everything has been working well with the customer using the drop box, mail, online, and call in payments. We have had limited staff in the office with one person answering phones and working one or two days a week. This was done to limit exposure of COVID-19 to our staff. Our front office staff has returned full-time today. They will start a new lunch schedule tomorrow to answer telephone calls all day. The City Manager asked the Council about recommendations for reopening the office to the public. He stated that Mayor Standifer has asked him to share that he recommends opening up on June 1, 2020. Councilmember Wease stated Governor Kemp’s recent executive order covers those that are 65 years or over and with underlying health conditions. The City Manager stated that we have two office employees with underlying conditions which why there has been only one person working per day. He recommends using caution for a couple of weeks to monitor the number of COVID cases in Georgia.
- b. Credit Card Increases for City Council – City Manager, Tim Young informed City Council that the current credit card limit (\$2,000) voted on by City Council on March 10, 2020, needs to be increased to \$2,500 to cover fee increases to their education and travel expenses. Motion by Councilmember Miller to approve a credit card limit of \$2,500 for City Council, seconded by Councilmember Wease. All in favor.
- c. Code Enforcement – City and County officials are working on an intergovernmental agreement for code enforcement. A draft was sent to the County Attorney for review on April 24, 2020. Mayor Pro Tem Harrell stated that she be assisting with the code enforcement agreement.

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Consent Agenda (March) – **Minutes of March 10, 2020, March 16, 2020, and payables of \$391,679.10 (includes ACH drafts: ECG \$4,975.00, GEFA \$16,224.81, GMA \$9,387.44, MEAG \$186,593.81, MGAG \$54,612.48, US BANK \$18,828.13, and AP \$101,057.43)

Consent Agenda (April) – **Minutes of April 30, 2020 and payables of \$391,545.93 (includes ACH drafts: ECG \$4,975.00, GEFA \$16,224.81, GMA \$9,387.44, MEAG \$184,833.83, MGAG \$39,686.68, US BANK \$18,828.13, and AP \$117,610.04)

Motion by Councilmember Wease, seconded by Councilmember Miller to approve the Consent Agendas for March and April 2020. All in favor.

Executive Session- N/A

Council Comments:

Mayor Pro Tem: She has received several calls and cards from residents thanking the City Council for the \$200 electric account credits to their bills. Thank you, everyone, for coming out.

Wease: It is a beautiful day. The Lord will see us through and bless Monticello.

Miller: None

Meeting adjourned at 6:46 p.m.

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